Anthropology in Action

SUBMISSION INFORMATION FOR CONTRIBUTORS
The editors welcome contributions for publication, both articles of general interest and ones related to theme issues. Authors should submit articles as Microsoft Word, OpenOffice, or Rich Text Format (rtf) files to the online submissions system: http://ojs.berghahnjournals.com/index.php/aia.

Authors must register with the journal on the submission website prior to submitting, or, if already registered, they can simply log in. On registering as an Author, authors have the option of also registering as a Reviewer (to be called upon to undertake peer reviews of other submissions).

Articles should generally be 5,000 to 6,000 words, but shorter pieces are also welcome.

Queries can be addressed to the editor, Christine McCourt, at Christine.McCourt.1@city.ac.uk. Scholars interested in reviewing books or writing review articles should contact the reviews editor, Jennie Morgan at jennie.morgan@york.ac.uk.

FORMATTING
The entire document (including notes and references) should be double-spaced with 1-inch (2.5 cm) margins on all sides and no extra spaces between paragraphs. A 12-point standard font such as Times New Roman is required for all text, including headings, notes and references. Any unusual characters or diacritics should be flagged by placing the entire word in red type.

COVER PAGE
The cover page should provide the title of the article, complete contact information for each author (mailing address, phone number and e-mail), biographical data of approximately 25 to 50 words for each author, a total word count, the number of tables and/or figures included and any acknowledgements. Affiliations and e-mail addresses will be posted online for indexing/abstracting purposes.

ABSTRACT/KEYWORDS
The article must include an abstract of no more than 150 words and 6 to 8 keywords. The abstract should not duplicate the text verbatim but rather include the research question or puzzle, identify the data and give some indication of the findings. Keywords should be drawn from the content and not duplicate the article title, listed in alphabetical order and separated by commas; only proper nouns should be capitalised.

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PROCESS FOR REFEREEING AND ACCEPTING ARTICLES
Anthropology in Action is a refereed journal. Submissions are considered on the understanding that the article is not under consideration for publication elsewhere. Articles are sent to at least two scholars with relevant experience and expertise. Referees are asked to advise the editors whether the article should be published and, if so, with what recommended changes. The editors respond to the author with their decision, a list of any changes needed for publication and the anonymous referees' comments, or a summary thereof.
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STYLE GUIDE

CITATION SYSTEM
Anthropology in Action follows the in-text author-date system, with full documentation in the reference list. Other notes should be endnotes (using Word’s automatic endnote function) and kept short and to a minimum.

Author-Date Examples
(Pickett and White 1985; Smith 1987)
Jones’s research (1977, 1979a, 1979b)
(Kant n.d.; McGinnis forthcoming)

Single Author with Multiple Sources: (Smith 1993: 63; 1998: 124–169)
Three or More Authors: (Jones et al. 2001)
Authors with Same Last Name: (D. Smith 1981; G. Smith 1999)

The first mention of an author in the main body text (not in-text citations) should include the first and last name. Multiple sources in a parenthetical note should be listed alphabetically.

REFERENCE LIST EXAMPLES
Book with one author/editor


Edited volume

Chapter or other part of a book

Journal article with DOI number
Translated title

Translations

Article in a newspaper or magazine

Film

Paper presented at a meeting or conference

Thesis, dissertation or unpublished manuscript
Murphy, J. E. (2003), ‘Ethnography and Sustainable Development in the Calakmul Model Forest, Campeche, Mexico’ (PhD diss., York University, Toronto).


Archive materials
Archive materials may be cited according to the particular kind of archival material being cited. Note that public documents might be cited differently than private documents in archives.

Dedyk, Claudia (1933), Linguistics Memos, Rossiskii Gosudarsvenyi Isoricheskii Arkhiv [RGIA], fond 1129, opis 1, delo 491, 11 February, 74–83, 116–119 (Russian State Historical Archives, St. Petersburg).


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Access dates are only required when no date of publication or revision can be determined from the source.


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☒ Copyright assignment form is signed and submitted (no later than the final revised article submission);

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  o Title of the article;
  o An abstract that is no more than 150 words, is a summary or overview of the entire article, and does not duplicate verbatim sections of the main text;
  o Six to eight keywords that are in alphabetical order and separated by commas (with only proper nouns capitalised);
  o Complete contact information for each author (mailing address, phone number and e-mail);
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  o Total word count, the number of tables and/or figures included and any acknowledgements.

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• Contributions are referred to as articles (not essays or papers);

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