

# ***Contributions to the History of Concepts***

## **SUBMISSION INFORMATION FOR CONTRIBUTORS**

The editors welcome contributions. Authors should submit articles as Microsoft Word or Rich Text Format (RTF) files by email to [historyofconcepts@gmail.com](mailto:historyofconcepts@gmail.com). Please also include a PDF version, as special characters or diacritics may fail to show properly in the text document. Articles should be **no longer than 9,000 words** (including notes). Longer submissions will not be accepted for review. To submit **book reviews**, please see the book reviews guide [here](#).

### **FORMATTING**

The document must be set at the US letter standard size. The entire document (including notes) should be double-spaced with 1-inch (2.5 cm) margins on all sides and no extra spaces between paragraphs. A 12-point standard font such as Times New Roman is required for all text, including headings and notes. Any unusual characters or diacritical marks should be flagged by placing the entire word in **red type**.

### **COVER PAGE**

The cover page should provide the title of the article, complete contact information for each author (mailing address, phone number, and email), biographical data of approximately 100 words for each author (including an ORCID if applicable), a total word count, the number of tables and/or figures included, and any acknowledgments. Affiliations and email addresses will be posted online for indexing/abstracting purposes.

### **ABSTRACT/KEYWORDS**

The article must include an abstract of **125 words** and **5 to 8 keywords**. The abstract should not duplicate the text verbatim but rather include the research question or puzzle, identify the data, and give some indication of the findings. Keywords should be drawn from the content and not duplicate the article title, listed in alphabetical order, and separated by commas; only proper nouns should be capitalized.

### **COPYRIGHT/PERMISSIONS**

Upon acceptance, authors are required to submit copyright agreements and all necessary permission letters for reprinting or modifying copyrighted materials, both textual and graphic. The author is fully responsible for obtaining all permissions and clearing any associated fees to reproduce copyrighted materials.

### **ARTWORK**

For optimal reproduction, **figures** or **photos** should be submitted as high-resolution JPGs or TIFFs (300 ppi), or as EPS files with all fonts embedded. All images should be at least 4 x 4 inches at the resolution indicated. **Tables** should be made and submitted in Microsoft Word or rtf. All figures and tables should be in separate files and numbered consecutively; only placement indicators and captions (with source/copyright information) should be included in the articles themselves. For more details, please see our [Artwork](#) submission webpage.

### **PROCESS FOR REFEREEING AND ACCEPTING ARTICLES**

*Contributions* is a refereed journal. Submissions are considered on the understanding that the article is not currently under consideration for publication elsewhere. Articles are sent to at least two scholars with relevant experience and expertise. Referees are asked to advise the editors as to whether an article should be published and, if so, with what recommended changes. The editors respond to the author with a decision, a list of any changes needed for the article to be accepted for publication, and the anonymous referees' comments.

### **PUBLICATION**

Articles should not be under consideration for publication or previously published elsewhere. Manuscripts accepted for publication that do not conform to the style guide may be rejected or returned to the author for amendment. The editors also reserve the right to alter usage to conform to the style guide issued by the publisher. Authors cannot supply new materials or request major alterations following the copyediting stage, so please ensure that all text is final upon acceptance. Contributors of research articles will receive one free copy of the relevant issue and may purchase additional copies at a reduced price or purchase offprints.

Have other questions about submitting your manuscript? Please refer to Berghahn's [Journal Author FAQs](#) for additional information.

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## STYLE GUIDE

The *Contributions* style guide is based on *The Chicago Manual of Style (CMS)*. Please note that the journal uses **US punctuation and spelling**, following *Merriam-Webster's Collegiate Dictionary*.

**Terms or concepts** that are the object of study should be presented in italics unless precedent by the words "concept of" (e.g., Kosselleck's concept of concept; *state* changes its meaning).

### Quotations in Foreign Languages

- Single words or short phrases, where essential to the argument, may be left in the original language; all quotations should appear in the body of the text in English. (The text in its original language can appear in the notes if practical.)
- In cases where standard scholarly translations of quoted texts are available, scholars may rely on them for both text and notes according to the professional standards of their fields of specialization. If such editions are not widely and readily available, and the author has not provided the original text in the notes, the author must provide the original texts in an appendix for the use of reviewers.

Please note that translations of all non-English quotations and primary-source titles are required for indexing/abstracting purposes (see the translated title examples provided below).

## CITATION SYSTEM

*Contributions* uses the **footnote system**. Footnotes must include full bibliographic information on first citation, including a full page range for the work and the exact page for a quotation. Subsequent citations should provide last name(s) and a short-title form. Every quotation must be cited. **Notes should be used for citation purposes only and should not contain any discussion that cannot be incorporated into the article text.**

The first mention of an author in the main body text should include the first and last name.

## CITATION EXAMPLES

### Book with one author/editor

First note citation

1. Alice L. Conklin, *A Mission to Civilize: The Republican Idea of Empire in France and West Africa, 1895–1930* (Stanford: Stanford University Press, 1997), 201.

Subsequent citations

4. Conklin, *Mission to Civilize*, 77.
5. *Ibid.*, 95–105.

### Book with multiple authors/editors

First note citation

1. Frederique Apffel-Marglin and Stephen A. Marglin, eds., *Decolonizing Knowledge: From Development to Dialogue* (Oxford: Clarendon Press, 1996), 45.

Subsequent citations

4. Apffel-Marglin and Marglin, *Decolonizing Knowledge*, 154.

### **Chapter or other part of a book**

First note citation

1. Barry Smith, "Towards a History of Speech Act Theory," in *Speech Acts, Meanings and Intentions: Critical Approaches to the Philosophy of John R. Seale*, ed. Armin Burkhardt (Berlin: de Gruyter, 1990), 29–61, here 30.

Subsequent citations

4. Smith, "Towards a History," 33.

### **Journal article (always include the doi)**

First note citation

1. Robert W. T. Martin, "Context and Contradiction: Toward a Political Theory of Conceptual Change," *Political Research Quarterly* 50, no. 2 (1997): 413–436, <https://doi.org/10.1177/106591299705000208>.

Subsequent citations

4. Martin, "Context and Contradiction," 422.

### **Translated work**

First note citation

1. Reinhart Koselleck, *Futures Past: On the Semantics of Historical Time*, trans. Keith Tribe (New York: Columbia University Press, 2004), 107–109.

Subsequent citations

4. Koselleck, *Futures Past*, 204.

### **Translated titles**

First note citation

1. Jihyun Lim, *Minjogju-uineun ban-yeog-ida: Sinhwa-wa heomu-ui minjogju-ui damloneul neom-eoseo* [Against nationalism: Overcoming nationalist discourses of myth and nihilism] (Seoul: Sonamu, 2003).
2. Moshe Bernet, *A Nation Like Any Nation: Toward the Establishment of an Israeli Republic* [in Hebrew] (Jerusalem: Carmel, 2009).

Subsequent citations

4. Lim, *Minjogju-uineun ban-yeog-ida*.
5. Bernet, *A Nation Like Any Nation*.

### **Reprints and editions**

First note citation

25. André Bazin, *Buñuel, Dreyer, Welles*, trans. Teresa Renales (1991; repr., Madrid: Fundamentos, 2008), 47.

Later citations

28. Bazin, *Buñuel, Dreyer, Welles*, 52.

### **Article in a newspaper or magazine**

First note citation

1. Eric C. Fontanelle and Valerie Mandible, "Iron Despair: Postwar Bewilderment," *World Spectator*, 6 April 1951.

Subsequent citations

4. Fontanelle and Mandible, "Iron Despair."

### **Paper presented at a meeting**

First note citation

1. Reinhart Koselleck, "Goethes Unzeitgemäße Geschichte" (public lecture delivered at Collegium Budapest, 14 December 1993), 3–4.

Subsequent citations

4. Koselleck, "Goethes Geschichte," 5.

### **Thesis, dissertation, or unpublished manuscript**

#### First note citation

1. Anna Mitric, "From Good Society to Good Form: Civility and National Identity in English Fiction (1790–1815, 1915–1945)" (PhD diss., University of Virginia, 2003), 211–213.

#### Subsequent citations

4. Mitric, "From Good Society," 307.

### **Archive materials**

*Archive materials may be cited according to the particular kind of archival material being cited. Note that public documents might be cited differently than private documents in archives.*

#### First note citation

1. Patrick Scott to Duchess of Atholl, 15 July 1706, Blair Castle Archives Manuscripts 45.(6).73, Blair Atholl, Scotland (hereafter cited as Blair MSS).
2. London, The National Archives, Ancient Petitions, SC8/63/3109.

#### Subsequent citations from the same collections

3. Duke of Atholl to Duchess of Atholl, 19 October 1706, Blair MSS 45.(6).121.
4. SC8/63/6270.

### **Websites and blogs**

*Access dates are only required when no date of publication or revision can be determined from the source.*

#### First note citation

1. WHO (World Health Organization), "Committee on Technical Barriers to Trade—Notification—Mexico—Tequila," <http://docsonline.eto.org/TBT/Notif.00/168> (accessed 9 April 2000).
2. Ruth Marshall, "Falling on the Sword of the Spirit," *Immanent Frame*, 28 February 2011, <https://tif.ssrc.org/2011/02/28/falling-on-the-sword-of-the-spirit>.

#### Subsequent citations

3. WHO, "Committee on Technical Barriers to Trade."
4. Marshall, "Falling on the Sword of the Spirit."

### **Online video**

#### First note citation

1. Arthur Rubinstein, "Rachmaninoff Piano Concerto No. 2, Op. 18, I Moderato," Video, 10:12, uploaded 8 November, <http://www.youtube.com/watch?v=0Vv0Sy9FJrc&list=PLDB11C4F39E09047F>.

#### Subsequent citations

4. Rubinstein, "Rachmaninoff Piano Concerto No. 2."

## ARTICLE SUBMISSION CHECKLIST

- Copyright assignment form** is signed and submitted (*no later than the final revised article submission*);
  - Cover sheet** is included and provides:
    - **Title** of the article;
    - An **abstract** of 125 words that is a summary or overview of the entire article, and does not duplicate verbatim sections of the main text;
    - Five to eight **keywords** in alphabetical order and separated by commas (with only proper nouns capitalized);
    - Complete **contact information** for each author (mailing address, phone number, and email);
    - A **bio** of approximately 100 words for each author (including an ORCID if applicable);
    - Total **word count**, the number of tables and/or figures included, and any acknowledgments.
  - For any **figures**, ensure that:
    - **Placement** indicators and **captions** (with source/copyright information) have been provided in the main text for all figures and tables;
    - Separate files are provided (clearly named and consecutively numbered) and in the **required format** with all accompanying **permissions**.
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### PLEASE ENSURE THAT:

- The style guide has been followed;
- All text, including headings, notes, and references, is in a standard 12-point type, such as Times New Roman, and double-spaced with a 1-inch margin on all sides and no extra spaces between paragraphs;
- US spelling is used throughout, and a spellcheck has been performed;
- Different levels of headings are indicated by varying the typeface. Use **bold** type for an **A head** (a main text heading). Use **bold italic** for a **B head** (a first-level subheading). Use *non-bold italic* for a **C head**;
- Superscript note reference numbers and/or asterisks are **not** placed on article titles, headings, epigraphs, or the contributor's name;
- Contributions are referred to as articles (not essays or papers);
- Numbers 0–100 are spelled out (as are large whole numbers, e.g., fourteen hundred), and all number ranges are non-abbreviated;
- Foreign-language words that are not common in US usage are italicized on every instance;
- Double quotation marks are used for all quotations and terms, except for quotes or terms within quotes, and quotations of more than 60 words are indented as extracts with no quotation marks;
- URLs are not located in the main text when used in a bibliographical sense (although names such as Amazon.com are acceptable). Any URLs have been relocated to endnotes or the reference list;
- Abbreviations such as e.g., i.e., etc., and et al. are not used in the main text except within parentheses;
- Every quotation is cited.